

CERTIFICATE PROGRAM REQUIREMENTS & COURSE INFORMATION

It is recommended that a candidate hold a current WA State Teaching Certificate to apply.
Note that tuition prices are subject to change.

1) Candidate must **complete required Plan of Study** for **Library Media**

- ***LIBR 130: School Libraries offered through Highline College***
Offered Winter Quarter, must be eligible to register with Highline College
5 Quarter Credits, ~\$554.00
- ***LIBR 160: Computers in Libraries offered through Highline College***
Offered Spring Quarter, must be eligible to register with Highline College
5 Quarter Credits, ~\$554.00
- ***LIBR 178: Tech Services/Cataloging for Small Libraries offered through Highline College***
Offered Autumn Quarter, must be eligible to register with Highline College
5 Quarter Credits, ~\$554.00
- ***LIBR 190: Library Administration & Management offered through Highline College***
Offered Summer Quarter, must be eligible to register with Highline College
5 Quarter Credits, ~\$554.00
- ***LIBR 195: Collection Development offered through Highline College***
Offered Summer Quarter, must be eligible to register with Highline College
3 Quarter Credits, ~\$350.00
- ***EDLR 5043: Instructional Leadership as a School Library Media Specialist through SPU available to admitted candidates only***
Offered Autumn Quarter through the Distance Learning program
Further registration information will be sent to admitted candidates prior to Autumn Quarter.
Quarter Credits, \$460.00

TO REGISTER FOR HIGHLINE COLLEGE COURSES:

The majority of the courses will be taken through our partner, Highline College (www.highline.edu), and therefore, students must apply to be a student at Highline and receive a Highline College Student ID number before they can register for classes. Students must pay all applicable fees required by Highline in order to register for classes. For more information, visit:

Admissions: <http://admissions.highline.edu/admissions.php>

Registration: <https://registration.highline.edu/>

You can find registration information on the Highline College website, and you may also contact lisinquiry@highline.edu for further assistance.

Highline College & Seattle Pacific University uses Canvas as their platform for online courses. For an introduction to online courses at Highline, please visit the Canvas Help page on the Highline College website: <http://its.highline.edu/canvasfaq.php>.

TO REGISTER FOR SEATTLE PACIFIC UNIVERSITY COURSE – EDLR 5043:

This course is offered annually Fall Quarter, course information and registration is available beginning in August of every year: <http://ce.spu.edu>.

- 2) Candidate must complete the **WEST-E #042**: Library Media exam (www.west.nesinc.com) and have official scores electronically submitted to SPU
- 3) Once completing plan of study and the exam, contact endorse@spu.edu for a final file review and award of the Certificate. *Certificate processing fee will apply.